



St Mary Star of the Sea College P&F Annual General Meeting

17 February 2016 (7:00pm) - Polding Learning Centre"

Attendance: Susan Adams, Robert Anderson, Scott Sutton, Catherine Ryan, Kristy Barney, Yuthmini Jayawreva, Frank Pitt, Anna Di Giorgio, Rachele Meredith, Lisa Torchia, Niles Vyas, Cathie Martin, Martin Carolan, Deo Alfred Ruzunga

Apologies: Lisa Gullick

Opening Prayer – Dr Pitt

1. Minutes of Previous Annual General Meeting

Minutes accepted as a true and accurate record.

Accepted: Catherine Sutton

Seconded: Scott Sutton

2. Treasurer's Report

Report attached.

Accepted: Lisa Torchia

Seconded: Tim Sutton

3. Pastoral Care Report

Report attached.

Accepted: Cathie Martin

Seconded: Kristy Barney

4. President Report

Report attached.

Accepted: Scott Sutton

Seconded: Lisa Torchia

5. Principal's Report

Report attached.

Accepted: Cathie Martin

Seconded: Kristy Barney



St Mary Star of the Sea College P&F Annual General Meeting

17 February 2016 (7:00pm) - Polding Learning Centre"

6. Election of Office Bearers

1. Vacation of 2015 office bearers and election of office bearers for 2016.

Position	Nominations	Acceptance
President (P)	Susan Adams	Accepted
Vice President A (VP) Pastoral Care	Catherine Sutton	Accepted
Vice President B (VP) P&F Events	Scott Sutton	Accepted
Treasurer (T)	Rob Anderson	Accepted
Secretary (S)	Not filled	

As the position of secretary was not filled it was agreed at the meeting that the taking of the minutes would be shared amongst those attending the meeting. Dr Pitt to raise matter in newsletter.

7. General Business

A. Year 7 BBQ - to be held on 13 March. Motion moved to fund the BBQ up to \$3000.

Accepted: Kristy Barney

Seconded: Tim Sutton

Carried unanimously.

B. Year 12 Graduation Lunch - Lunch to be held in Term 3. Motion was raised to provide on going subsidy to keep cost at current levels and do a cheque to be raised do \$1000 as a deposit for the luncheon.

Accepted: Scott Sutton

Seconded: Cathie Martin

AGM closed 8.00pm



St Mary Star of the Sea College P&F Annual General Meeting

17 February 2016 (7:00pm) - Polding Learning Centre"

Presidents Report AGM 2016

Good evening everyone,

Thank you for making the time to come to our meeting this evening. 2015 was a pretty standard year for the P&F. We arranged and held our Year 7 BBQ, Year 12 luncheon and coordinated the Pastoral Care meals program. We contributed financially to many aspects of the College, ranging from furniture, sponsorships, parent forums, the school production, KLA resources, as well as our beautiful cross. Our meeting attendance for this year averaged at xxx. We were unable to fill our position of Secretary.

It is the filling of the executive membership that I would like to touch briefly on as part of this report. In 2015 we were not able to fill the role of secretary, which whilst inconvenient, did not stop us from running the committee effectively. However for 2016 we need to fill the role of secretary as well as treasurer. We cannot operate the P&F without a Treasurer. We do have an option of asking Rob to complete an extra year at the committee and Dr Pitt's discretion. However in doing that, next year the committee will place itself in the difficult situation of needing to fill the roles of President, Treasurer and more than likely Secretary. My question is are there people out there willing to take on these roles or are we at a bit of crossroads where we need to reevaluate the role of the P&F? For all of these roles I believe including meetings there is about 12 hours commitment per year.

I know we are all busy and St Mary's is not the only organisation seeking your attention. But for the most part the time you invest in these roles is rewarding and sets a good example to our daughters about being of service to your community.

I hope that we are able to discover some hidden talent in our elections and see our executive roles filled and have the P&F executive ready to move forward.



St Mary Star of the Sea College P&F Annual General Meeting

17 February 2016 (7:00pm) - Polding Learning Centre"

St Mary Star of the Sea College - Parents & Friends Association

Treasurer's Report 2015

It is pleasing to report on another successful year for the P&F in 2015.

We currently have over \$330,000 in our accounts, which gives us considerable scope to continue our help for the College and, of course, the girls.

There are two accounts, both with the Catholic Development Fund. In 2015, the Cheque Account earned interest of \$281.90, and at year's end held \$138,931.16, while the Term Deposit Account earned \$4,034.78 and now holds \$191,749.69. Further, the Parent Levy raised funds totalling \$124,837.35 this year, which allowed us to focus on supporting St Mary's, without the need of continuous fundraising and its demands on P&F time & effort.

In 2015, we helped organise and support a number of significant events at St Mary's, including the Year 7 Welcome Barbeque (\$2,171.47), the End of Year 10 Function, and the Year 12 Farewell Luncheon, costing us a net \$2,489.00. Congratulations to the organisers, particularly Cathie Martin - great work!

Further support has been provided when opportunities have arisen, including ongoing support to the Science Dept for the annual Science Fair, College clubs and the Kullila Centre.

In conclusion, the P&F accounts are in a very healthy position to continue supporting the college. At year end we had \$330,680.85 in our accounts to invest in our daughters' futures. While the Executive does not aim to hold onto such large sums, the P&F is looking forward to deploying its financial reserves to continue helping the College & the girls with large & worthwhile projects. We have already promised at the 2015 November P&F Meeting to support several large ticket items, including the St Mary College Landmark Cross, 2015's Aladdin Production, as well as many of the College Faculties and Clubs, which will ultimately total over \$112,000 in further financial support for our daughters.

As always, the P&F welcomes any proposals from the College staff, students and parents for P&F support and encourages direct involvement by parents in the P&F.

Robert Anderson

St Mary College P&F Treasurer 2015



St Mary Star of the Sea College P&F Annual General Meeting

17 February 2016 (7:00pm) - Polding Learning Centre"

1. Cheque Account (in Dollars)

OPENING BALANCE:			124,045.63
RECEIPTS:	13/2	2014 Yr 12 grad lunch - M.H.	120.00
	28/5	2015 Parent Levy #1	41,882.00
	7/8	2015 Parent Levy #2	41,710.00
	17/11	2015 Parent Levy #3	41,245.35
	2/9	Yr12 Grad Lunch Receipts	16,105.00
	31/3	Interest	74.57
	30/6	Interest	79.43
	30/9	Interest	53.88
	31/12	Interest	74.02
TOTAL INCOME:			141,344.25

EXPENSES:

Cheque No.	Date	Description	Amount
759125	21/1	2014 St Marys College Grants - Kullila, uniforms, Coffee club	3,518.25
759126	10/2	2015 Yr 12 grad lunch - M.Waud - Lagoon Deposit	1,020.00
759127		Yr7 Welcome BBQ 2015 - Chipmasters (voided/paid by College)	Not Cashed
759128	13/3	Yr7 Welcome BBQ 2015 - Chicko's Chickens	294.00
759129	13/4	Yr7 Welcome BBQ 2015 - M.Waud - Bread/drinks/etc = \$424.82	424.82
759130	18/3	Yr7 Welcome BBQ 2015 - C.Sutton - Ice	20.00
759131		Voided	0.00
759132		Voided	0.00
759133	13/4	Yr 7 Welcome BBQ 2015 - Reimburse St Mary's: meat expenses	1,432.65
759134	18/8	Reimburse C. Sutton re Pastoral Care: 10x\$100 Vouchers	1,000.00
759135	18/8	Science Fair Prizes	1,175.00
759136	12/9	Via C. Martin: Y12 Grad Lunch - cake + Lagoon expenses	17,442.00
759137		Yr 12 Grad Lunch Expenses reimbursed to S.Adams	132.00
	24/6	Transfer to 238 I1 (P&F Term Deposit)	100,000.00
TOTAL EXPENSES:			-126,458.72
BALANCE:			138,931.16



St Mary Star of the Sea College P&F Annual General Meeting

17 February 2016 (7:00pm) - Polding Learning Centre"

2.Term Deposit Account (in Dollars)

OPENING BALANCE			87,714.91
RECEIPTS:	24/3	Interest	724.55
	24/6	Interest	646.46
	24/9	Interest	1,334.48
	24/12	Interest	1,329.29
	24/6	Transfer from 238 S2 (P&F Cheque Acc)	100,000.00
TOTAL INCOME:			+104,034.78
WITHDRAWALS:			
Cheque No.	Date	Description	Amount
		Nil	0.00
TOTAL EXPENSES:			0.00
BALANCE:			+191,749.69
TOTAL FUNDS AVAILABLE:			+330,680.85